

Claire Tao

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EDUCATION

Lowell High School

San Francisco, California

Expected June 2022

- **GPA:** 4.0 / 4.0 (unweighted), 4.3/5.0 (weighted)
- **Honors:** Fall 2019-2020 Honor Roll

WORK & LEADERSHIP EXPERIENCE

Each1Teach1

San Francisco, California

Technology Intern

July 2020 → Present

- Participating in technology skills training, including photography, making videos, coding
- Working with nonprofits to understand their website and other tech needs
- Participating in job skills training and building online websites or mobile tool/applications

Mayor's Youth Employment and Education Program

San Francisco, California

Participant In Job Readiness and Educational Workshops

June 2020 → Present

- Collaborating in groups to complete required tasks
- Attending workshops regarding aspects that are essential for work
- Improving public speaking skills

Jobs4Teens

San Francisco, California

Food & Drinks Lead

June 2020 → Present

- Leading group of Teenz to find food and drink-related job opportunities
- Working with Operations Manager to update website
- Supervising and updating information on Jobs sheets

Heart In Motion

San Francisco, California

Internship Department Junior Coordinator

May 2020 → Present

- Providing lessons for new interns and retraining officers
- Working with department program managers to renew old lesson materials
- Facilitating and assisting with orientations for new interns

Lowell Biomedical Club

San Francisco, California

Co-Founder, Co-President

September 2019 → Present

- Collaborating with multiple other clubs to create a UCSF Letter drive over the summer
- Recruiting over 35 members to the club through promotions in the first year
- Organizing weekly presentations educating about biomedical related subjects

SKILLS, ACTIVITIES & INTERESTS

Languages: Fluent in English; Conversational Proficiency in Mandarin and Shanghainese

Technical Skills: Familiar with p5.js, Python, HTML, Javascript, processing

Certifications & Training: Kukkiwon Certified 1st Dan Black Belt

Activities: Lowell Fencing, Lowell Biomedical Club, SF Marin Food Bank volunteer, KMAC Taekwondo

Interests: Gaming, photography, music, fencing, taekwondo, app development, and film